

NOTICE OF THE 29th ANNUAL GENERAL MEETING

Notice is hereby given that the 29th Annual General Meeting (AGM) of the Hon'ble Members of Dutch-Bangla Bank PLC (the Bank/the Company) will be held on Thursday, June 19, 2025 at 11.00 A.M. The AGM will be held virtually using digital platform through the following link <https://agmbd.live/dbbl2025> to transact the following business:

Agenda

01. To receive, consider and adopt the Audited Financial Statements of the Company with Auditors' Report thereon and the Directors' Report for the year ended December 31, 2024.
02. To declare dividend for the year 2024.
03. To elect/re-elect Directors.
04. To appoint the Auditors for the year 2025 and to fix their remuneration.
05. To appoint the Compliance Auditor for the year 2025 for compliance certification on Corporate Governance Code and to fix their remuneration.



By order of the Board

Mohammed Mesbahul Alam
Company Secretary

Dated: Dhaka, May 28, 2025

NOTES

- i. The 'Record Date' for the purpose of attending the meeting and entitlement to dividend was Thursday, May 22, 2025.
- ii. The Members' whose names appeared on the 'Record Date' in the Member / Depository Register of the Company are eligible to attend the meeting and entitled to dividend.
- iii. The AGM will be a virtual meeting of the members, which will be conducted via live webcast by using the digital platform.
- iv. The Members will be able to submit their questions/ comments electronically 24 hours before commencement of the AGM and during the AGM. For logging into the system, the Members need to put their 16-digit Beneficial Owner (BO) ID number / Folio number and other credentials as proof of their identity by visiting the link <https://agmbd.live/dbbl2025>.
- v. The members may also send their comments / queries through voice recording (video/audio) via email to contact@dutchbanglabank.com on or by 4.00 P.M. June 15, 2025. The maximum length of the video / audio recording be 02 (two) minutes.
- vi. The detailed procedures to participate in the virtual meeting and Frequently Asked Questions (FAQs) have been provided in the Annual Report and published on the Investor Relation's Section of the Company's website at : www.dutchbanglabank.com.
- vii. We encourage the Members to login to the system prior to 11.00 A.M. (Dhaka Time) on June 19, 2025. Please allow ample time to login and establish your connectivity. The webcast will start at 11.00 A.M. (Dhaka Time). Please contact +8809666322050 (Ext 750999), +8809612322050 (Ext 750999) for any technical difficulties in accessing the virtual meeting.
- viii. The dividend will be paid through BEFTN or any other mode as may be deemed appropriate by the company as per directive of BSEC.
- ix. A Member eligible to attend and vote at the Annual General Meeting may appoint a proxy to attend and vote on his / her behalf. The "Proxy Form" duly filled, signed and stamped with Taka 20.00 must be sent / submitted to the Registered Office of the Company or through e-mail at contact@dutchbanglabank.com not later than 72 hours before the time fixed for the Annual General Meeting.
- x. The election of Directors of the Company will be dealt with as per rules and regulations in force.
- xi. a) The existing statutory Auditors, M/s. A. Qasem & Co. Chartered Accountants will retire and as per rule they are not eligible for re-appointment. Therefore a new auditor is required to be appointed for the year 2025 by the Members in the 29th Annual General Meeting.
b) The last date for submission of notice of nomination for appointment of auditor by a Member of the Company was May 08, 2025 and last date for withdrawal was May 15, 2025.
c) The auditors must be competent in terms of BRPD Circular Letter No. 31 dated July 09, 2024 of Bangladesh Bank and subsequent circulars of Bangladesh Bank and to be included/enlisted both in the panel of Bangladesh Bank and Bangladesh Securities & Exchange Commission.
- xii. As per BSEC Notification dated June 20, 2018, Annual Report 2024 will be duly sent in soft form to the Hon'ble Members' email addresses available in their Beneficial Owner (BO) accounts maintained with the Depository Participants. The soft copy of the Annual Report 2024 will also be available in the Bank's website (www.dutchbanglabank.com).
- xiii. Depository Participants (DP) / Stock Brokers were requested to send the list of Margin Account Holders, if any, along with their Bank Account within May 27, 2025 to the Company, otherwise, the dividend will be paid to Hon'ble shareholders bank account whose names appeared in the Member / Depository Registrar on the 'Record Date'.
- xiv. No gift or benefit in cash or kind shall be paid / offered to the Hon'ble Shareholders in the 29th AGM of the Bank as per BSEC Circular and listing regulations of Stock Exchanges.