



Ref: DBBL/100/055/2026/58

March 15, 2026

Group-1: Tender Schedule for POSM (Point of Sales Materials): “Digital Printing” & supply items for ROCKET

Technical Offer

1. Bidder’s Particulars:

- a) Name of the Company :
- b) Address :
- c) Contact Person :
- d) Mobile Number :
- e) E-mail :
- f) Other Particulars :

Sl#	Particulars	Information
1.	Business Type: (Proprietorship/ Partnership/Limited)	
2.	Company establishment Date	
3.	Factory Type: (Own/rental)	
4.	Factory Setup: (Under single roof/Different places)	
5.	Finished Goods Storage Space (SFT)	
6.	Raw Material Storage Separate: (SFT)	
7.	Separate storage for Finished goods & raw materials (YES/NO)	
8.	Storage under key lock or not? (YES/NO)	
9.	Back-up power system available or not? (YES/NO)	
10.	PC available at factory with internet facility or not? (YES/NO)	
11.	Will there be separate account manager for Dutch-Bangla Bank PLC or not? (YES/NO)	
12.	Educational qualification of Account Manager	
13.	There will be dedicated designer for Dutch-Bangla Bank PLC or not? (YES/NO)	
14.	Number of own designer in the firm	
15.	Number of solvent print machine with brand	
16.	Number of eco solvent print machine with brand	
17.	Number of lamination machine with brand	
18.	Number of router machine with brand	
19.	Router machine (automated/manual)	
20.	Number of eye lit punching machine with brand	
21.	Eye lit punching machine (automated/manual)	
22.	Client list of Company	
23.	Highest work order for shop screen (client & order quantity)	
24.	Highest work order for festoon (client & order quantity)	
25.	Any other information of company you want to share	

Provide evidence or supporting where applicable

2. Experience of the Bidder in providing materials and services of the quoted items in any organization in Bangladesh. Need to mention at least two similar projects for which the project in POSM: Digital Printing production & Supply. (i. festoon & ii. Shop screen with proper evidence need to be submitted):

Sl#	Name of the organization	Work order period (month & year)	Work order value
1			
2			

POSM Digital Printing :

3. Required Specification:

3.1 Group-1: POSM Digital Printing

Item Specifications & Scope of Work					
Sl#	Item	Detail specifications	Scope of Area	Unit	Bidder's response
1	Shop Screen	Media : PVC Front lit, (Block out) Thickness :300 gsm (tolerance 5%+/-), 200x300 D, (Thread) Solvent print Binding with 1/2" ensure required eye lit with protection for hanging	Delivery anywhere in Bangladesh	sft	
2	Regular Festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	
3	Campaign festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	
4	Merchant Festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	
5	Bill Pay & others Festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread),	Delivery anywhere in Bangladesh	sft	

Item Specifications & Scope of Work					
Sl#	Item	Detail specifications	Scope of Area	Unit	Bidder's response
		Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)			
6	Cabinet Sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-), Solvent print	Delivery anywhere in Bangladesh	sft	
7	Running Sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in	sft	
8	Shutter panel Sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	
9	QR Code Agent Sticker	Media : Self Adhesive Vinyl Front lit, Eco Print, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	
10	Merchant QR sticker	Media : Self Adhesive Vinyl Front lit, Eco Print, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	
11	Merchant sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	
12	X Banner with X stand	X stand : Structure made with aluminum for hanging 24"X60" banner, Stainless steel Bucket, Individual unit by parachute cloth. X Banner : Media : PVC Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread) Solvent print Binding with 1/2" ensure required eye lit with protection for hanging	Delivery anywhere in Bangladesh	Pcs	
13	Bill Pay Identifier	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+ ,Eco print with Matt Lamination Size : L 14"x H 10", 5mm PVC board pasting, 02 Pcs eyelet, 2 feet GI Cable	Delivery anywhere in Bangladesh	Pcs	

The features that must be included in the offer are given below:

1. POSM should be delivered at different locations (77 Mobile & Agent Banking offices of the Bank) as well as other locations as per requirement of Dutch-Bangla Bank PLC.
2. Bidder must quote unit wise rate including all types of cost e.g. VAT, TAX, AIT etc.
3. If any damaged or faded POSM received at any destination, those items must be replaced without any cost.
4. For bill processing material receiving documents must be submitted as supporting
5. Warranty will cover replacement of the fully damaged or partially damaged items within 07 (seven) calendar days of the reporting the problem

Terms and Conditions

1. The participating bidder must submit the offer in two envelope system. The first envelope will contain the technical offer and the second envelope will contain the financial offer. The two envelopes must be covered in a large envelope. All the envelopes will contain the full name and address of the participating company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter submitted with the technical offer.
2. The participating vendors should quote for all the items of this schedule. Partial offer will not be accepted.
3. The participating vendors should be technically qualified to be selected in financial bidding. The technical evaluation made by Dutch-Bangla Bank PLC will be treated as final.
4. Sealed quotations have to be submitted in the Tender Box at Level-6 of Head Office **on or before March 31, 2026 by 4:00 pm**. The technical offers will be opened at 4:10 p.m. on the same day in presence of bidders, if any. The financial offer will be opened later on. The evaluation of the technical offers will also be made later on.
5. All the pages of the tender schedule as well as all the offered documents should be duly signed & printed on letter head by the authority of the bidder.
6. **1% (One percent) of the total price to be submitted immediate after Letter of Intent (LOI) awarded through separate Bank Guarantee (BG as per bank format)/Pay Order (PO) for individual group in favor of "Dutch-Bangla Bank PLC" as performance guarantee money for the period of offer validity. If successful supplier fails to deliver materials or services within the stipulated time, the earnest money will be forfeited.**
7. The performance guarantee will be released after successful delivery of materials or services.
8. All quoted price should include delivery of materials cost and VAT, Tax & AIT, etc., if any.
9. 03 (Three) months full warranty. Warranty period will start after delivery or successful execution of the items. During warranty period if any material is fully or partially damaged or faded must be replaced.
10. Full warranty will cover replacement of the fully damaged or partially damaged within 07 (seven) calendar days of the reporting the problem.
11. The terms of payment will be asunder:
 - * No advance will be provided.
 - * Based on the regional team's verification and random check from concern Division of the Bank, bill will be settled in phases after completion of successfully delivery
 - * Dutch-Bangla Bank PLC's decision is final for the payment of material and services.
12. Photocopy of all the relevant documents should be submitted with the offer including:
 - a. Company Profile
 - b. Valid Trade License
 - c. GIR/TIN certificate
 - d. VAT certificate
 - e. Proof of experience as desired in the general section of this schedule

13. The offers should have validity for at least May 31, 2027.
14. The ordered quantity may increase or decrease based on the actual requirement of the Bank at the time of issuing Work Order. The Bank may re-order within the same price upto May 31, 2027.
15. Bidder must ensure that the deliverables shall be genuine and confirmed with the quantity, quality and specification that approved by Dutch-Bangla Bank PLC.
16. Dutch-Bangla Bank PLC shall also be entitled to claim damages for losses which results from breach of work order unless the bidder can prove that the breach or the cause of breach was not due to the bidder or the breach results from the force majeure. Dutch-Bangla Bank PLC shall have the right to make adjustment of the claims with payment or any other payment due to the Supplier.
17. Delivery of the materials should be done at different locations of the bank as and when required. The items materials should be made at different locations (77 Mobile & Agent Banking offices of the Bank) or places throughout the country selected by Dutch-Bangla Bank PLC at respective vendor's cost.
18. Materials that are delivered will be under the possession of Dutch-Bangla Bank PLC.
19. This Agreement does not restrict Dutch-Bangla Bank PLC to enter into Agreements with other enterprises at any time for the same or similar purposes.
20. All the prices should be mentioned in Bangladeshi Taka.
21. The authority reserves the right to relax, change or drop any or all of the terms and conditions of the schedule without any further notice.
22. The Bank shall not be under any obligation to accept the lowest quotation.
23. The Bank authority reserves the right to accept or reject any or all, in part or full offers or any part of a group.
24. Multiple service providers may be engaged for the service.

Seal & Signature
With Name of the participating vendor

Financial Offer

Valid until May 31, 2027

Group-1 POSM Digital Printing

1. Name of the Company :
2. Quoted price :

Sl#	Item	Detail specifications	Scope of Area	Unit	Approx qty Sft/Pcs	Unit price including VAT & AIT, etc.
1	Shop Screen	Media : PVC Front lit, (Block out) Thickness :300 gsm (tolerance 5%+/-), 200x300 D, (Thread) Solvent print Binding with 1/2" ensure required eye lit with protection for hanging	Delivery anywhere in Bangladesh	sft	1,925,000	
2	Regular Festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	2,722,500	
3	Campaign festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	220,000	
4	Merchant Festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	440,000	
5	Bill Pay & others Festoon	Media: Front lit, (Block out) Thickness: 300 gsm (tolerance 5%+/-), 200x300 D, (Thread), Solvent print, Binding with. 1/2" PVC plastic pipe, Gulti: Both side of the pipe, Company Name & month of Production should be mentioned in each festoon in the back side (Size above 3 SFT)	Delivery anywhere in Bangladesh	sft	412,500	

Sl#	Item	Detail specifications	Scope of Area	Unit	Approx qty Sft/Pcs	Unit price including VAT & AIT, etc.
6	Cabinet Sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-), Solvent print	Delivery anywhere in Bangladesh	sft	600,000	
7	Running Sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	250,000	
8	Shutter panel Sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	600,000	
9	QR Code Agent Sticker	Media : Self Adhesive Vinyl Front lit, Eco Print, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	150,000	
10	Merchant QR sticker	Media : Self Adhesive Vinyl Front lit, Eco Print, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	sft	20,000	
11	Merchant sticker	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-)	Delivery anywhere in Bangladesh	Sft	30,000	
12	X Banner With X stand	X stand : Structure made with aluminum for hanging 24"X60" banner, Stainless steel Bucket, Individual unit by parachute cloth. X Banner : Media : PVC Front lit, (Block out)Thickness : 300 gsm (tolerance 5%+/-),200x300 D, (Thread) Solvent print Binding with 1/2" ensure required eye lit with protection for hanging	Delivery anywhere in Bangladesh	Pcs	300	
13	Bill Pay Identifier	Media : Self Adhesive Vinyl Front lit, Thickness : 140 gsm (tolerance 5%+/-), Eco print with Matt Lamination Size : L 14"x H 10", 5mm PVC board pasting, 02 Pcs eyelet, 2 feet GI Cable	Delivery anywhere in Bangladesh	Pcs	20,000	

-Quantity may increase or decrease based on the actual requirement of the Bank

-The full specification of the items is as per Technical Offer.

Seal & Signature

With Name of the participating vendor